

U.S. Department of Justice

Washington, DC 20530

Supplemental Statement**Pursuant to the Foreign Agents Registration Act of 1938, as amended**For Six Month Period Ending February 29, 2016

(Insert date)

I - REGISTRANT

1. (a) Name of Registrant

(b) Registration No.

Winning Strategies Washington

6242

(c) Business Address(es) of Registrant

409 7th Street NW, Suite 450

Washington, DC 20004

2. Has there been a change in the information previously furnished in connection with the following?

(a) If an individual:

(1) Residence address(es) Yes ☐ No ☐(2) Citizenship Yes ☐ No ☐(3) Occupation Yes ☐ No ☐

(b) If an organization:

(1) Name Yes ☐ No ☒(2) Ownership or control Yes ☐ No ☒(3) Branch offices Yes ☐ No ☒

(c) Explain fully all changes, if any, indicated in Items (a) and (b) above.

N/A

IF THE REGISTRANT IS AN INDIVIDUAL, OMIT RESPONSE TO ITEMS 3, 4, AND 5(a).3. If you have previously filed Exhibit C¹, state whether any changes therein have occurred during this 6 month reporting period.Yes ☐ No ☒If yes, have you filed an amendment to the Exhibit C? Yes ☐ No ☐

If no, please attach the required amendment.

¹ The Exhibit C, for which no printed form is provided, consists of a true copy of the charter, articles of incorporation, association, and by laws of a registrant that is an organization. (A waiver of the requirement to file an Exhibit C may be obtained for good cause upon written application to the Assistant Attorney General, National Security Division, U.S. Department of Justice, Washington, DC 20530.)

4. (a) Have any persons ceased acting as partners, officers, directors or similar officials of the registrant during this 6 month reporting period?

Yes ☐ No ☒

If yes, furnish the following information:

| Name | Position | Date Connection Ended |
|------|----------|-----------------------|
|------|----------|-----------------------|

(b) Have any persons become partners, officers, directors or similar officials during this 6 month reporting period?

Yes ☐ No ☒

If yes, furnish the following information:

| Name | Residence Address | Citizenship | Position | Date Assumed |
|------|-------------------|-------------|----------|--------------|
|------|-------------------|-------------|----------|--------------|

5. (a) Has any person named in Item 4(b) rendered services directly in furtherance of the interests of any foreign principal?

Yes ☐ No ☐

If yes, identify each such person and describe the service rendered.

(b) During this six month reporting period, has the registrant hired as employees or in any other capacity, any persons who rendered or will render services to the registrant directly in furtherance of the interests of any foreign principal(s) in other than a clerical or secretarial, or in a related or similar capacity? Yes ☐ No ☒

| Name | Residence Address | Citizenship | Position | Date Assumed |
|------|-------------------|-------------|----------|--------------|
|------|-------------------|-------------|----------|--------------|

(c) Have any employees or individuals, who have filed a short form registration statement, terminated their employment or connection with the registrant during this 6 month reporting period? Yes ☐ No ☒

If yes, furnish the following information:

| Name | Position or Connection | Date Terminated |
|------|------------------------|-----------------|
|------|------------------------|-----------------|

(d) Have any employees or individuals, who have filed a short form registration statement, terminated their connection with any foreign principal during this 6 month reporting period? Yes ☐ No ☒

If yes, furnish the following information:

| Name | Position or Connection | Foreign Principal | Date Terminated |
|------|------------------------|-------------------|-----------------|
|------|------------------------|-------------------|-----------------|

6. Have short form registration statements been filed by all of the persons named in Items 5(a) and 5(b) of the supplemental statement?

Yes ☐ No ☐

If no, list names of persons who have not filed the required statement.

N/A

II - FOREIGN PRINCIPAL

7. Has your connection with any foreign principal ended during this 6 month reporting period? Yes ☐ No ☒
If yes, furnish the following information:

Foreign Principal
N/A

Date of Termination

8. Have you acquired any new foreign principal(s)² during this 6 month reporting period? Yes ☐ No ☒
If yes, furnish the following information:

Name and Address of Foreign Principal(s)
N/A

Date Acquired

9. In addition to those named in Items 7 and 8, if any, list foreign principal(s)² whom you continued to represent during the 6 month reporting period.

Rwanda Development Board

10. (a) Have you filed exhibits for the newly acquired foreign principal(s), if any, listed in Item 8?

Exhibit A³ Yes ☐ No ☐

Exhibit B⁴ Yes ☐ No ☐

If no, please attach the required exhibit.

- (b) Have there been any changes in the Exhibits A and B previously filed for any foreign principal whom you represented during this six month period? Yes ☐ No ☒

If yes, have you filed an amendment to these exhibits? Yes ☐ No ☒

If no, please attach the required amendment.

² The term "foreign principal" includes, in addition to those defined in Section 1(b) of the Act, an individual organization any of whose activities are directly or indirectly supervised, directed, controlled, financed, or subsidized in whole or in major part by a foreign government, foreign political party, foreign organization or foreign individual. (See Rule 100(a) (9)). A registrant who represents more than one foreign principal is required to list in the statements he files under the Act only those principals for whom he is not entitled to claim exemption under Section 3 of the Act. (See Rule 208.)

³ The Exhibit A, which is filed on Form NSD-3, sets forth the information required to be disclosed concerning each foreign principal.

⁴ The Exhibit B, which is filed on Form NSD-4, sets forth the information concerning the agreement or understanding between the registrant and the foreign principal.

III - ACTIVITIES

11. During this 6 month reporting period, have you engaged in any activities for or rendered any services to any foreign principal named in Items 7, 8, or 9 of this statement? Yes ☒ No ☐

If yes, identify each foreign principal and describe in full detail your activities and services:

Rwanda Development Board: Registrant provided government affairs services, including representing the principal's interests to US Government officials. Held internal meetings between Registrant and principal. Please see also Attachment 1.

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12. During this 6 month reporting period, have you on behalf of any foreign principal engaged in political activity⁵ as defined below? Yes ☒ No ☐

If yes, identify each such foreign principal and describe in full detail all such political activity, indicating, among other things, the relations, interests and policies sought to be influenced and the means employed to achieve this purpose. If the registrant arranged, sponsored or delivered speeches, lectures or radio and TV broadcasts, give details as to dates, places of delivery, names of speakers and subject matter.

Rwanda Development Board: Registrant provided government affairs services, including contacting US officials and staff on issues of importance to the client, holding internal meetings between registrant and client, research, and related work. Work focused on efforts to engage US officials on issues related to US-Africa policy and trade matters and the bilateral relationship between the US and Rwanda, and other issues of importance to the Client. Registrant arranged for the testimony of Evode Imena, Minister of State, In Charge of Mining, Ministry of Natural Resources, Government of the Republic of Rwanda, Before the U.S. House Financial Services Committee, Monetary Policy and Trade Subcommittee, which took place on November 17, 2015.

Please see Attachment 1.

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13. In addition to the above described activities, if any, have you engaged in activity on your own behalf which benefits your foreign principal(s)? Yes ☐ No ☒

If yes, describe fully.

N/A

⁵ "Political activity," as defined in Section 1(o) of the Act, means any activity that the person engaging in believes will, or that the person intends to, in any way influence any agency or official of the Government of the United States or any section of the public within the United States with reference to formulating, adopting or changing the domestic or foreign policies of the United States or with reference to political or public interests, policies, or relations of a government of a foreign country or a foreign political party.

IV - FINANCIAL INFORMATION

14. (a) RECEIPTS-MONIES

During this 6 month reporting period, have you received from any foreign principal named in Items 7, 8, or 9 of this statement, or from any other source, for or in the interests of any such foreign principal, any contributions, income or money either as compensation or otherwise? Yes ☒ No ☐

If no, explain why.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies.⁶

| Date | From Whom | Purpose | Amount |
|------------|-------------------|----------------------|----------|
| 10/05/2015 | Rwanda Dev. Board | Payment for services | \$15,000 |
| 11/30/2015 | Rwanda Dev. Board | Payment for services | \$15,000 |
| 02/23/2016 | Rwanda Dev. Board | Payment for services | \$15,000 |

\$45,000

Total

(b) RECEIPTS - FUNDRAISING CAMPAIGN

During this 6 month reporting period, have you received, as part of a fundraising campaign⁷, any money on behalf of any foreign principal named in Items 7, 8, or 9 of this statement? Yes ☐ No ☒

If yes, have you filed an Exhibit D⁸ to your registration? Yes ☐ No ☒

If yes, indicate the date the Exhibit D was filed. Date _____

(c) RECEIPTS-THINGS OF VALUE

During this 6 month reporting period, have you received any thing of value⁹ other than money from any foreign principal named in Items 7, 8, or 9 of this statement, or from any other source, for or in the interests of any such foreign principal?

Yes ☐ No ☒

If yes, furnish the following information:

| Foreign Principal | Date Received | Thing of Value | Purpose |
|-------------------|---------------|----------------|---------|
| N/A | | | |

6, 7 A registrant is required to file an Exhibit D if he collects or receives contributions, loans, moneys, or other things of value for a foreign principal, as part of a fundraising campaign. (See Rule 201(e)).

8 An Exhibit D, for which no printed form is provided, sets forth an account of money collected or received as a result of a fundraising campaign and transmitted for a foreign principal.

9 Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

15. (a) DISBURSEMENTS-MONIES

During this 6 month reporting period, have you

(1) disbursed or expended monies in connection with activity on behalf of any foreign principal named in Items 7, 8, or 9 of this statement? Yes ☒ No ☐

(2) transmitted monies to any such foreign principal? Yes ☐ No ☒

If no, explain in full detail why there were no disbursements made on behalf of any foreign principal.

If yes, set forth below in the required detail and separately for each foreign principal an account of such monies, including monies transmitted, if any, to each foreign principal.

| Date | To Whom | Purpose | Amount |
|-----------------------------|---------|---------|--------|
| Please see Attachment 2. | | | |

\$5,923.01

Total

(b) DISBURSEMENTS-THINGS OF VALUE

During this 6 month reporting period, have you disposed of anything of value¹⁰ other than money in furtherance of or in connection with activities on behalf of any foreign principal named in Items 7, 8, or 9 of this statement?

Yes ☐No ☒

If yes, furnish the following information:

| Date | Recipient | Foreign Principal | Thing of Value | Purpose |
|------|-----------|-------------------|----------------|---------|
| N/A | | | | |

(c) DISBURSEMENTS-POLITICAL CONTRIBUTIONS

During this 6 month reporting period, have you from your own funds and on your own behalf either directly or through any other person, made any contributions of money or other things of value¹¹ in connection with an election to any political office, or in connection with any primary election, convention, or caucus held to select candidates for political office?

Yes ☒No ☐

If yes, furnish the following information:

| Date | Amount or Thing of Value | Political Organization or Candidate | Location of Event |
|-----------------------------|--------------------------|-------------------------------------|-------------------|
| Please see Attachment 3. | | | |

10, 11 Things of value include but are not limited to gifts, interest free loans, expense free travel, favored stock purchases, exclusive rights, favored treatment over competitors, "kickbacks," and the like.

V - INFORMATIONAL MATERIALS

16. (a) During this 6 month reporting period, did you prepare, disseminate or cause to be disseminated any informational materials?¹²

Yes ☒ No ☐

If Yes, go to Item 17.

(b) If you answered No to Item 16(a), do you disseminate any material in connection with your registration?

Yes ☐ No ☐

If Yes, please forward the materials disseminated during the six month period to the Registration Unit for review.

17. Identify each such foreign principal.

Rwanda Development Board

18. During this 6 month reporting period, has any foreign principal established a budget or allocated a specified sum of money to finance your activities in preparing or disseminating informational materials? Yes ☐ No ☒

If yes, identify each such foreign principal, specify amount, and indicate for what period of time.

19. During this 6 month reporting period, did your activities in preparing, disseminating or causing the dissemination of informational materials include the use of any of the following:

- ☐ Radio or TV broadcasts ☐ Magazine or newspaper ☐ Motion picture films ☐ Letters or telegrams
☐ Advertising campaigns ☐ Press releases ☐ Pamphlets or other publications ☐ Lectures or speeches
☒ Other (specify) Biography, Testimony before U.S. House committee, Request for report language

Electronic Communications

☒ Email

☐ Website URL(s): _____

☐ Social media websites URL(s): _____

☐ Other (specify) _____

20. During this 6 month reporting period, did you disseminate or cause to be disseminated informational materials among any of the following groups:

- ☒ Public officials ☐ Newspapers ☐ Libraries
☒ Legislators ☐ Editors ☐ Educational institutions
☒ Government agencies ☐ Civic groups or associations ☐ Nationality groups
☐ Other (specify) _____

21. What language was used in the informational materials:

☒ English ☐ Other (specify) _____

22. Did you file with the Registration Unit, U.S. Department of Justice a copy of each item of such informational materials disseminated or caused to be disseminated during this 6 month reporting period? Yes ☒ No ☐

23. Did you label each item of such informational materials with the statement required by Section 4(b) of the Act?

Yes ☒ No ☐

¹² The term informational materials includes any oral, visual, graphic, written, or pictorial information or matter of any kind, including that published by means of advertising, books, periodicals, newspapers, lectures, broadcasts, motion pictures, or any means or instrumentality of interstate or foreign commerce or otherwise. Informational materials disseminated by an agent of a foreign principal as part of an activity in itself exempt from registration, or an activity which by itself would not require registration, need not be filed pursuant to Section 4(b) of the Act.

VI - EXECUTION

In accordance with 28 U.S.C. § 1746, the undersigned swear(s) or affirm(s) under penalty of perjury that he/she has (they have) read the information set forth in this registration statement and the attached exhibits and that he/she is (they are) familiar with the contents thereof and that such contents are in their entirety true and accurate to the best of his/her (their) knowledge and belief, except that the undersigned make(s) no representation as to truth or accuracy of the information contained in the attached Short Form Registration Statement(s), if any, insofar as such information is not within his/her (their) personal knowledge.

(Date of signature)

(Print or type name under each signature or provide electronic signature¹³)March 31, 2016/s/ Michael A. MerolaeSigned

¹³ This statement shall be signed by the individual agent, if the registrant is an individual, or by a majority of those partners, officers, directors or persons performing similar functions, if the registrant is an organization, except that the organization can, by power of attorney, authorize one or more individuals to execute this statement on its behalf.

| ATTACHMENT 1: COMMUNICATION/CORRESPONDENCE LOG--WINNING STRATEGIES WASHINGTON--Rwanda Development Board | | | |
|---|-----------|--|---|
| DATE | METHOD | PARTICIPANT/RECIPIENT | SUBJECT |
| 9/28/2015 | e-mail | DM to Greg Simpkins, Staff Director, House Subcommittee on Africa, Global Health, Global Human Rights and International Organizations | Follow up on conflict mineral issue and meeting request |
| 9/29/2015 | e-mail | MM to Laura Kennedy Hughes, Foreign Policy and Military Affairs Advisor, Rep Jim McDermott | Follow up on next steps |
| 9/29/2015 | e-mail | MM to Algene Sajery, Foreign policy advisor, and Heather Flynn, Foreign policy advisor, Senator Ben Cardin | Follow up on next steps |
| 9/29/2015 | e-mail | MM to Philip McGovern, Senior Policy Advisor, for Senator Ed Markey | Follow up on next steps |
| 9/29/2015 | e-mail | MM to Elizabeth Lawrence, Pearson Fellow - Foreign Policy, Senator Richard Durbin | Follow up on next steps |
| 9/29/2015 | e-mail | DM to Greg Simpkins, Staff Director, House Subcommittee on Africa, Global Health, Global Human Rights and International Organizations | Follow up on meeting request and receipt of draft resolution language |
| 10/1/2015 | In person | DM, MM & CC w/ Greg Simpkins, Staff Director, House Subcommittee on Africa, Global Health, Global Human Rights and International Organizations | Discussion of draft resolution language |
| 10/2/2015 | e-mail | DM to Greg Simpkins, Staff Director, House Subcommittee on Africa, Global Health, Global Human Rights and International Organizations | Follow up on discussion re draft resolution language |
| 10/5/2015 | e-mail | DM to Greg Simpkins, Staff Director, House Subcommittee on Africa, Global Health, Global Human Rights and International Organizations | Follow up on discussion re draft resolution language |
| 10/5/2015 | phone | DM to Greg Simpkins, Staff Director, House Subcommittee on Africa, Global Health, Global Human Rights and International Organizations | Follow up on discussion re draft resolution language |
| 10/12/2015 | e-mail | DM to Greg Simpkins, Staff Director, House Subcommittee on Africa, Global Health, Global Human Rights and International Organizations | Follow up on discussion re draft resolution language |
| 10/14/2015 | phone | MM to Elizabeth Lawrence, Pearson Fellow - Foreign Policy, Senator Richard Durbin | Discussion of next steps |
| 10/15/2015 | e-mail | CC w/ Thomas Mancelli, Office of Senator Coons | Meeting request |
| 10/15/2015 | e-mail | CC w/ Sean Gard, Legislative Aide for Rep. Gwen Moore | Meeting request |
| 10/15/2015 | E-mail | CC w/ Marliss McManus, Office of Rep. Huzinga | Meeting request |

| ATTACHMENT 1: COMMUNICATION/CORRESPONDENCE LOG--WINNING STRATEGIES WASHINGTON--Rwanda Development Board | | | |
|---|-----------|---|--|
| DATE | METHOD | PARTICIPANT/RECIPIENT | SUBJECT |
| 10/15/2015 | e-mail | CC w/ Eileen Kane at DOS | Follow up meeting request |
| 10/16/2015 | e-mail | DM to Greg Simpkins, Staff Director, House Subcommittee on Africa, Global Health, Global Human Rights and International Organizations | Follow up on discussion re draft resolution language |
| 10/16/2015 | e-mail | DM to Greg Simpkins, Staff Director, House Subcommittee on Africa, Global Health, Global Human Rights and International Organizations | Follow up on discussion re draft resolution language |
| 10/16/2015 | e-mail | CC w/ Marliss McManus, Office of Rep. Huzinga | Meeting confirmation |
| 10/16/2015 | phone | CH w/ Anthony Chang, House Financial Services Committee | hearing |
| 10/19/2015 | e-mail | CH w/ Anthony Chang, House Financial Services Committee | Follow up on November hearing |
| 10/20/2015 | e-mail | CH w/ Anthony Chang, House Financial Services Committee | Follow up on November hearing |
| 10/21/2015 | e-mail | CC w/ Sean Gard, Legislative Aide for Rep. Gwen Moore | Meeting confirmation |
| 10/21/2015 | e-mail | CH w/ Anthony Chang, House Financial Services Committee | Follow up on November hearing |
| 10/22/2015 | E-mail | CC w/ Thomas Mancelli, Office of Senator Coons | Meeting request follow up |
| 10/22/2015 | e-mail | CH w/ Anthony Chang, House Financial Services Committee | Follow up on November hearing |
| 10/22/2015 | In person | CH & CC w/ Anthony Chang, House Financial Services Committee, and Marliss McManus, Rep. Bill Huizenga | Prep meeting for hearing |
| 10/23/2015 | In person | CC & MM w/ Sean Gard, Rep. Gwen Moore's office | prep meeting for future hearing. |
| 10/23/2015 | e-mail | CH w/ Anthony Chang, House Financial Services Committee | Follow up on November hearing |
| 10/27/2015 | e-mail | CH w/ Anthony Chang, House Financial Services Committee | Follow up on invitation for November hearing |
| 10/28/2015 | E-mail | CC w/ Tom Mancinelli, office of Sen. Coons | Follow up on meeting request |
| 10/28/2015 | e-mail | MM w/ Phil McGovern, Office of Senator Markey | Follow up and update on House hearing |
| 10/28/2015 | e-mail | CH w/ Anthony Chang, House Financial Services Committee | Follow up on invitation for November hearing |
| 10/29/2015 | E-mail | CC w/ Worku Gachou, House Foreign Affairs Cmte | Meeting request |
| 10/29/2015 | e-mail | MM w/ Elizabeth Lawrence, Pearson Fellow - Foreign Policy, Senator Richard Durbin | Update on House hearing |
| 10/29/2015 | e-mail | CH w/ Rosemary Keech, House Financial Services Committee | Acknowledging receipt of invitation for November hearing |
| 10/29/2015 | e-mail | CH w/ Anne Marie Chotvacs and Susan Adams, House Foreign Operations Appropriations Subcommittee | Notification about November hearing |
| 10/29/2015 | e-mail | CH w/ Graham Haile, Rep. Mulvaney | Meeting request |
| 10/29/2015 | e-mail | CH w/ Clark Fonda, Rep. Pittenger | Meeting request |
| 10/29/2015 | e-mail | CH w/ Jason Frye, Rep. Emmer | Meeting request |
| 10/29/2015 | e-mail | CH w/ Charles Thomas, Rep. Pittenger | Meeting request |

| ATTACHMENT 1: COMMUNICATION/CORRESPONDENCE LOG--WINNING STRATEGIES WASHINGTON--Rwanda Development Board | | | |
|---|-----------|---|---|
| DATE | METHOD | PARTICIPANT/RECIPIENT | SUBJECT |
| 10/30/2015 | e-mail | CC w/ Sean Gard, Legislative Aide for Rep. Gwen Moore | Suggestions on other staff to visit with, prior to hearing |
| 10/30/2015 | e-mail | CC w/ Cachavious English, LD for Rep. Terri Sewell | Meeting request |
| 10/30/2015 | e-mail | CH w/ Susan Adams, House Foreign Operations Appropriations Subcommittee | Follow up on meeting request |
| 10/31/2015 | e-mail | CH w/ Natalee Binkholder, Rep. Mulvaney | Follow up on meeting request |
| 11/2/2015 | e-mail | CH w/ Anthony Chang, House Financial Services Committee | Request for more information on upcoming hearing |
| 11/2/2015 | e-mail | CH w/ Susan Adams, House Foreign Operations Appropriations Subcommittee | Follow up on meeting request |
| 11/3/2015 | phone | CH w/ Susan Adams, House Foreign Operations Appropriations Subcommittee | Discussion regarding upcoming hearing |
| 11/3/2015 | In person | CC w/ Sen. Jeff Merkley | Discussion on Senator's recent trip to Africa and Rwanda. |
| 11/3/2015 | In person | CC w/ Mike Zamore, COS for Sen. Merkley | Request for meeting w/ Staff on Senator's recent Africa trip |
| 11/4/2015 | e-mail | CC w/ Mike Zamore, COS for Sen. Merkley | E-mail follow up on meeting request |
| 11/4/2015 | E-mail | CC w/ Lauren Oppenhiemer, Office of Sen. Merkley | Meeting request |
| 11/4/2015 | Phone | CC left message for Cachavious English, Office of Rep. Sewell | Follow up on meeting request |
| 11/4/2015 | E-mail | CC w/ Worku Gachou, House Foreign Affairs Cmte | Follow up on meeting request |
| 11/4/2015 | e-mail | CH w/ Jason Frye, Rep. Emmer | Follow up on meeting request |
| 11/5/2015 | E-mail | CC w/ Sean Gard, Legislative Aide for Rep. Gwen Moore | Update on hearing schedule |
| 11/5/2015 | e-mail | CH w/ Rosemary Keech, House Financial Services Committee | Request for more information on upcoming hearing |
| 11/5/2015 | e-mail | CH w/ Marliss McManus, Rep. Huizenga | Meeting request |
| 11/6/2015 | e-mail | CH w/ Marliss McManus, Rep. Huizenga, and Anthony Chang, House Financial Services Committee | Follow up on meeting request |
| 11/6/2015 | In person | CH w/ Natalee Binkholder, Rep. Mulvaney | Meeting to discuss upcoming hearing |
| 11/6/2015 | In person | CH w/ Kevin Wysocki and Jason Frye, staff for Rep. Tom Emmer | Meeting to discuss upcoming hearing |
| 11/9/2015 | In person | CC w/ Lauren Oppenhiemer & Tedros Abraham, Office of Senator Merkley | Discussion on Dodd-Frank Sec. 1502 |
| 11/9/2015 | e-mail | CH w/ Rosemary Keech, House Financial Services Committee | Request for more information on upcoming hearing |
| 11/9/2015 | e-mail | CH w/ Susan Adams, House Foreign Operations Appropriations Subcommittee | Discussion of FY2016 report language in State-Foreign Ops Appropriations bill |
| 11/10/2015 | e-mail | CH w/ Kevin Wysocki and Jason Frye, staff for Rep. Tom Emmer | Follow up from meeting, preparation for hearing |
| 11/10/2015 | e-mail | CH w/ Rosemary Keech, House Financial Services Committee | Request for more information on upcoming hearing |

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|---|------------------|--|---|
| DATE | METHOD | PARTICIPANT/RECIPIENT | SUBJECT |
| 11/12/2015 | e-mail | MM to Laura Kennedy Hughes, Foreign Policy and Military Affairs Advisor, Rep Jim McDermott | Follow up meeting request |
| 11/12/2015 | e-mail | MM w/ Tim DelMonico, Leg Director, Senator Robert Menendez | Intro to Senate Banking Staff for meeting with Minister Imena |
| 11/12/2015 | e-mail | MM w/ Colin McGinnis, Democratic Policy Director, Senate Banking Committee; Anna Gokaldas, Legislative Staff, Senator Brown and Jeremy Hekhuis, Legislative staff, Senator Brown | Meeting request for Minister Imena |
| 11/12/2015 | e-mail | MM to Ashley Orbach, US State Dept Focal Point, the U.S. Kimberley Process | Meeting request for Minister Imena |
| 11/13/2015 | phone and e-mail | CC w/ Daniel McGlinchey, Minority Staff House Financial Services Cmte & Sena Gard w/ Rep. Moore | Returning call regarding upcoming hearing in HFSC. |
| 11/13/2015 | e-mail | MM to Ashley Orbach, US State Dept Focal Point, the U.S. Kimberley Process | Meeting request for Minister Imena |
| 11/13/2015 | e-mail | CH to Bryan Blom, Staff Director, Senate Banking Committee on National Security, Trade, & Finance | Meeting request |
| 11/13/2015 | e-mail | CH to Charles Thomas, Rep. Pittenger | Follow up from meeting, preparation for hearing |
| 11/13/2015 | e-mail | CH to Kevin Wysocki and Jason Frye, Rep. Tom Emmer | Follow up from meeting, preparation for hearing |
| 11/16/2015 | e-mail | MM to Elizabeth Lawrence, Pearson Fellow - Foreign Policy, Senator Richard Durbin | Reponse to a question regarding tomorrow's House Fin Serv Committee hearing |
| 11/16/2015 | In person | CC, MM & CH w/ Rep. Huzinga, Marliss McManus & Anthony Chang, House Financial Services Subcommittee on Monetary Policy | Courtesy visit w/ Rwandan delegation |
| 11/16/2015 | e-mail | CH to Charles Thomas, Rep. Pittenger | Hearing prep |
| 11/16/2015 | e-mail | CH to Bryan Blom, Staff Director, Senate Banking Committee on National Security, Trade, & Finance | Follow up on meeting request |
| 11/17/2015 | In person | CH w/ Rep. Huzinga, Marliss McManus & Anthony Chang, House Financial Services Subcommittee on Monetary Policy | Touch base before beginning of House Fin Serv hearing |
| 11/17/2015 | In person | MM to Elizabeth Lawrence, Pearson Fellow - Foreign Policy, Senator Richard Durbin | Touch base at the House Fin Serv hearing |
| 11/17/2015 | In person | CC w/ Daniel McGlinchey, Minority Staff House Financial Services Cmte | Follow up to hearing |

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|---|-----------|--|---|
| DATE | METHOD | PARTICIPANT/RECIPIENT | SUBJECT |
| 11/17/2015 | In person | MM & CC w/ Colin P.J. McGinnis, Policy Director; Nick Parish, Pearson Legislative Fellow; and Will Moses, Legislative Aide, Senate Committee on Banking, Housing and Urban Affairs | Meeting w/ Rwandan Minister of Mines and Embassy Staff, intro meeting |
| 11/17/2015 | In person | CC w/ Bryan Blom, Staff Director, Senate Banking Subcommittee on National Security, Trade & Finance & Samuel Mahler, LA for Sen. Kirk | Meeting w/ Rwandan Minister of Mines and Embassy Staff, intro meeting |
| 11/17/2015 | In person | CC & MM w/ Jeffery Baldwin, Senior Analyst, GAO Int'l Affairs & Trade | Intro meeting at 11/17/15 hearing |
| 11/17/2015 | e-mail | CH to Kevin Wysocki and Jason Frye, Rep. Tom Emmer | Follow up to hearing |
| 12/7/2015 | e-mail | CC to Sean Gard, LD for Rep. Gwen Moore | Transmittal of Thank you note to Rep. Gwen Moore |
| 12/7/2015 | e-mail | MM to Colin P.J. McGinnis, Policy Director, Senate Banking Committee | Transmittal of thank you note |
| 12/7/2015 | e-mail | CH to Marliiss McManus, Deputy Chief of Staff, Rep. Bill Huizenga, and Anthony Chang, Financial Services Committee professional staff | Transmittal of thank you note |
| 12/8/2015 | In person | CC w/ Sen. Merkley | Discussion of future hearing in Senate Banking |
| 12/10/2015 | e-mail | CH to Marliiss McManus, Deputy Chief of Staff, Rep. Bill Huizenga | Schedule follow up meeting |
| 12/11/2015 | In person | CPH & CC w/ Jason Frye, Legislative Dir and Kevin Wysocki, Senior Legislative Aide for Rep. Tom Emmer | Follow up from Nov 17th hearing |
| 12/11/2015 | In person | MM w/ Kinsey Kiriakos, Legislative Assistant and Lauren Attard, Financial Services Counsel, Office of Rep Brad Sherman | Follow up from the Nov 17th hearing |
| 12/11/2015 | e-mail | CH to Marliiss McManus, Deputy Chief of Staff, Rep. Bill Huizenga | Schedule follow up meeting |
| 12/15/2015 | In person | DM to Senator Mark Kirk, Chairman of the Senate Banking National Security and International Trade and Finance Subcommittee | Asked to visit with him early next year on topic and noted House side hearing that took place. |
| 12/15/2015 | In person | DM to Rep. Chris Smith, Chairman of the House Foreign Affaris Africa Subcommittee | Thanked him for his staff's help. Noted hearing in financial services and hope to work on solution in new session next year |
| 12/15/2015 | In person | CC & CH w/ Chas Thomas, LD for Rep. Pettinger | Follow up from Nov 17th hearing |
| 12/15/2015 | In person | CH & MM w/ Marliiss McManus, Deputy Chief of Staff, Rep. Bill Huizenga | Follow up from Nov 17th hearing |

| ATTACHMENT 1: COMMUNICATION/CORRESPONDENCE LOG--WINNING STRATEGIES WASHINGTON--Rwanda Development Board | | | |
|---|-----------|--|--|
| DATE | METHOD | PARTICIPANT/RECIPIENT | SUBJECT |
| 12/16/2015 | In person | CC w/ Monty McGee, Bureau of Economic & Business Affairs, DOS | Informal meeting at holiday event, mention of Rwanda and economic issues |
| 12/18/2015 | E-mail | CC w/ Sean Gard, Legislative Aide for Rep. Gwen Moore | Meeting request for January |
| 12/18/2015 | e-mail | CH to Marliiss McManus, Deputy Chief of Staff, Rep. Bill Huizenga | Follow up on potential CODEL |
| 12/18/2015 | e-mail | CH to Chas Thomas, LD for Rep. Pittenger | Thank you note |
| 12/18/2015 | e-mail | CH to Kevin Wysocki and Jason Frye, Rep. Tom Emmer | Thank you note |
| 12/21/2015 | In person | MM to Elizabeth Connolly, Legislative Assistant, Rep. John Carney (D-DE-At Large) | Follow up on the Nov 17th hearing |
| 12/21/2015 | e-mail | MM to Elizabeth Connolly, Legislative Assistant, Rep. John Carney (D-DE-At Large) | Sent Minister's testimony and Section 1502 |
| 1/1/2016 | e-mail | CH to Marliiss McManus, Deputy Chief of Staff, Rep. Bill Huizenga | Follow up on potential CODEL |
| 1/5/2016 | e-mail | CC w/ Sean Gard, Legislative Aide for Rep. Gwen Moore | Meeting request for January |
| 1/6/2016 | e-mail | CC w/ Cachavious English, LD for Rep. Terri Sewell | Meeting request |
| 1/8/2016 | e-mail | CC w/ Chris Fisher, LD for Rep. Patrick Murphy | Meeting request |
| 1/9/2016 | e-mail | CC w/ Bryan Blom, Staff Director, Senate Banking Subcommittee n National Security, Trade & Finance for Sen. Kirk | Follow up to November meeting |
| 1/13/2016 | e-mail | MM w/ Kinsey Kiriakos, Legislative Assistant and Lauren Attard, Financial Services Counsel, Office of Rep Brad Sherman | Follow up to December meeting |
| 1/13/2016 | e-mail | CC w/ Sean Gard, Legislative Aide for Rep. Gwen Moore | Meeting schedule |
| 1/14/2016 | In person | CPH, MM, CC meeting w/ Marliiss McManus, Deputy COS for Rep. Bill Huizenga | Follow up meeting from Nov 17th hearing |
| 1/14/2016 | In person | MM CC meeting w/ Rachel Kelly, Deputy COS for Rep. Jim Himes | Discussion on conflict minerals provision |
| 1/14/2016 | In person | CC w/ Sean Gard, Legislative Aide for Rep. Gwen Moore | Discussion on follow up to Nov 17th hearing |
| 1/19/2016 | E-mail | CC w/ Marliiss McManus, Office of Rep. Huzinga | Follow up from meetings last week |
| 1/20/2016 | E-mail | CC w/ Dave Hallock, COS for Sen. Mark Warner | Meeting request |
| 1/27/2016 | e-mail | CC w/ Virginia Boney, Office of Sen. Lindsey Graham | Meeting request |
| 1/27/2016 | e-mail | CC w/ Thomas Mancelli, Office of Senator Coons | Meeting request |
| 1/27/2016 | e-mail | CC w/ Cachavious English, LD for Rep. Terri Sewell | Follow up on meeting request |

ATTACHMENT 1: COMMUNICATION/CORRESPONDENCE LOG--WINNING STRATEGIES WASHINGTON--Rwanda Development Board

| DATE | METHOD | PARTICIPANT/RECIPIENT | SUBJECT |
|-----------|-----------|---|---|
| 1/27/2016 | E-mail | CH to Susan Adams, State-Foreign Ops Subcommittee professional staff | Meeting request |
| 1/28/2016 | e-mail | MM to Algene Sajery, Professional Staff, and Heather Flynn, Professional Staff, Senate Foreign Relations Committee | Meeting request |
| 1/28/2016 | e-mail | MM to Phil McGovern, Legislative Assistant, Senator Ed Markey | Meeting request |
| 1/28/2016 | E-mail | CC w/ Thomas Mancelli, Office of Senator Coons | Meeting confirmation |
| 1/28/2016 | e-mail | MM to Elizabeth Lawrence, Pearson Fellow - Foreign Policy, Senator Richard Durbin | Meeting request |
| 1/28/2016 | e-mail | CH to Susan Adams, State-Foreign Ops Subcommittee professional staff | Follow up on meeting request |
| 1/29/2016 | in person | CH, CC & MM w/ Susan Adams, State-Foreign Ops Subcommittee professional staff | Discussion of potential for FY2017 report language in State-Foreign Ops Appropriations bill |
| 1/29/2016 | e-mail | CH to Marliss McManus, Deputy COS, Rep. Huizenga | Follow up on planning discussions |
| 2/1/2016 | e-mail | CH to Susan Adams, State-Foreign Ops Subcommittee professional staff | Meeting follow up |
| 2/1/2016 | e-mail | CC w/ Virginia Boney, Office of Sen. Lindsey Graham | Meeting confirmation |
| 2/2/2016 | In person | CC & MM w/ Virginia Boney, Dep Director of Approps and Projects, and Reece Pelley, Projects Assistant, Senator Lindsey Graham | Discussion of potential for FY2017 report language in State-Foreign Ops Appropriations bill |
| 2/3/2016 | In person | CC & MM w/ Elizabeth Lawrence, Office of Senator Durbin | Update and discussion on FY 2017 SFOPS report language |
| 2/3/2016 | In person | CC & MM w/ Thomas Mancinelli, Valli Sanmugalingam, and Allison Lee w/ Office of Sen. Coons | Discussion on Sen. Coons trip to Rwanda in 2015, discussion on inclusion of FY 2017 SFOPS report language |
| 2/4/2016 | E-mail | CC w/ Sean Gard, Legislative Aide for Rep. Gwen Moore | Update on stakeholder conversations |
| 2/5/2016 | e-mail | CC w/ Thomas Mancelli, Office of Senator Coons | Intro e-mail for Lawrence Manzi w/ Embassy |
| 2/10/2016 | e-mail | MM w/ Elizabeth Lawrence, Pearson Fellow - Foreign Policy, Senator Richard Durbin | Meeting request w/ Senate SFOPS Subcommittee staff |
| 2/19/2016 | e-mail | MM w/ Elizabeth Lawrence, Pearson Fellow - Foreign Policy, Senator Richard Durbin | Follow up on meeting request with SFOPS Subcommittee staff |
| 2/19/2016 | e-mail | CC w/ Sean Gard, Legislative Aide for Rep. Gwen Moore | Update on stakeholder conversations |
| 2/21/2016 | e-mail | CH to Marliss McManus, Deputy Chief of Staff, Rep. Huizenga | Update on stakeholder conversations |
| 2/22/2016 | e-mail | MM w/ Reece Pelley, Projects Assistant, Senator Lindsey Graham | FY17 Senate SFOPS Appropriations Report Language request |

| ATTACHMENT 1: COMMUNICATION/CORRESPONDENCE LOG--WINNING STRATEGIES WASHINGTON--Rwanda Development Board | | | |
|---|-----------|--|---|
| DATE | METHOD | PARTICIPANT/RECIPIENT | SUBJECT |
| 2/23/2016 | e-mail | CH to Marliss McManus, Deputy Chief of Staff, Rep. Huizenga | Update on stakeholder conversations |
| 2/25/2016 | e-mail | MM to Noah Marine, Leg Director, Rep Perlumutter | Meeting request |
| 2/25/2016 | e-mail | MM to Brendan Woodbury, Legislative Assistant, Rep Heck | Meeting request |
| 2/25/2016 | e-mail | MM to Phil McGovern, Legislative Assistant, Senator Ed Markey | Meeting request |
| 3/1/2016 | E-mail | CC w/ Dave Hallock, COS for Sen. Mark Warner | Follow up on meeting request |
| 3/1/2016 | E-mail | CC w/ Milan Dalal, Office of Sen. Warner | Meeting request |
| 3/2/2016 | E-mail | CC w/ Milan Dalal, Office of Sen. Warner | Scheduling |
| 3/3/2016 | In person | MM & CC w/ Phil McGovern, Legislative Assistant, and Hugh F. O'Donnell IV, Foreign Affairs Fellow, Senator Ed Markey | landscape. Request for assistance on appropriations report language |
| 3/4/2016 | e-mail | MM & CC to Phil McGovern, LA, and Hugh O'Donnell, Senator Markey | Thank you and forwarding draft report language |
| 3/8/2016 | in person | MM to Noah Marine, Leg Director, Rep Perlumutter | Stakeholder group issues |

Attachment 2: Response to question 15(a) (Disbursements) WSW--Rwanda Development Bd.

| Date | Registered Agent | Type of Expense | Amount | Notes/Purpose/Additional Information |
|-------------|-------------------------|------------------------|---------------|---|
| 10/1/2015 | Carl Chidlow | Taxi | \$15.15 | Meeting with Greg Simpkins |
| 10/1/2015 | Carl Chidlow | Taxi | \$26.22 | From Simpkins meeting to Embassy |
| 10/1/2015 | Carl Chidlow | Taxi | \$21.30 | From Embassy to office |
| 10/23/2015 | Carl Chidlow | Taxi | \$15.15 | Rep. Moore meeting |
| 11/3/2015 | Carl Chidlow | Meals & Entertainment | \$54.20 | Hawk & Dove |
| 11/4/2015 | Carl Chidlow | Taxi | \$20.80 | Drop off materials at Embassy |
| 11/4/2015 | Carl Chidlow | Taxi | \$17.96 | From Embassy to office |
| 11/5/2015 | Carl Chidlow | Taxi | \$8.82 | Merkley meeting |
| 11/5/2015 | Carl Chidlow | Taxi | \$11.17 | Rep. Pettinger |
| 11/9/2015 | Carl Chidlow | Taxi | \$8.28 | Merkley meeting |
| 11/9/2015 | Carl Chidlow | Taxi | \$15.15 | Sen. Merkley staff meeting |
| 11/15/2015 | Michael Merola | Meals & Entertainment | \$1,684.00 | The Palm Restaurant |
| 11/16/2015 | Michael Merola | Meals & Entertainment | \$26.00 | Melrose |
| 11/16/2015 | Michael Merola | Meals & Entertainment | \$29.00 | Melrose |
| 11/16/2015 | Michael Merola | Taxi | \$20.00 | |
| 11/16/2015 | Carl Chidlow | Taxi | \$41.43 | Office to hotel |
| 11/16/2015 | Carl Chidlow | Taxi | \$27.83 | Hotel to office |
| 11/16/2015 | Carl Chidlow | Taxi | \$15.57 | To Rep. Huzinga meeting |
| 11/16/2015 | Carl Chidlow | Taxi | \$36.77 | Dinner to home |
| 11/17/2015 | Carl Chidlow | Meals & Entertainment | \$1,003.88 | Post hearing celebration |
| 11/17/2015 | Michael Merola | Taxi | \$8.36 | |
| 11/17/2015 | Michael Merola | Taxi | \$8.28 | |
| 11/17/2015 | Carl Chidlow | Taxi | \$37.59 | Home to office |
| 11/17/2015 | Carl Chidlow | Taxi | \$15.15 | Office to hearing |
| 11/18/2015 | Carl Chidlow | Taxi | \$45.21 | Home to office |
| 11/18/2015 | Carl Chidlow | Taxi | \$50.14 | From dinner to home |
| 11/18/2015 | Carl Chidlow | Taxi | \$42.19 | Post hearing dinner to home |
| 12/11/2015 | Carl Chidlow | Taxi | \$15.28 | Rep. Emmer meeting |
| 12/11/2015 | Carl Chidlow | Taxi | \$22.80 | To Embassy |
| 12/11/2015 | Carl Chidlow | Taxi | \$23.14 | Embassy to office |
| 12/11/2015 | Michael Merola | Taxi | \$9.82 | |
| 12/15/2015 | Michael Merola | Taxi | \$7.82 | |
| 12/15/2015 | Michael Merola | Taxi | \$8.74 | |
| 12/21/2015 | Michael Merola | Taxi | \$9.06 | |
| 1/11/2016 | WSW | Legal Services | \$1,170.00 | Sandler Reiff Lamb Rosenstein & Birkenstock, PC |
| 1/14/2016 | Carl Chidlow | Taxi | \$9.17 | Hill Meetings |

| | | | | |
|--------------|----------------|-----------------------|-------------------|--------------------------------|
| 1/14/2016 | Carl Chidlow | Taxi | \$25.25 | Hill Meetings |
| 1/26/2016 | Michael Merola | Flight | \$188.79 | Expedia Inc |
| 1/26/2016 | Michael Merola | Flight | \$188.79 | Expedia Inc |
| 1/26/2016 | Michael Merola | Flight | \$194.61 | Expedia Inc |
| 1/26/2016 | Michael Merola | Flight | \$194.61 | Expedia Inc |
| 1/29/2016 | Carl Chidlow | Taxi | \$9.36 | Gosq.com |
| 1/29/2016 | Carl Chidlow | Taxi | \$25.25 | Uber |
| 2/2/2016 | Carl Chidlow | Taxi | \$7.74 | Curb Washington Dc |
| 2/2/2016 | Carl Chidlow | Taxi | \$15.15 | UBER; Hill Meetings |
| 2/2/2016 | Carl Chidlow | Taxi | \$15.15 | UBER; Hill Meeting |
| 2/11/2016 | Michael Merola | Travel expense | \$25.00 | Air Canada |
| 2/11/2016 | Michael Merola | Taxi | \$49.51 | Airlift Services, Mississauga |
| 2/11/2016 | Michael Merola | Taxi | \$21.12 | OTG DCA Venture li |
| 2/11/2016 | Carl Chidlow | Baggage fee | \$25.00 | Air Canada |
| 2/11/2016 | Carl Chidlow | Meals & Entertainment | \$20.80 | OTG DCA Venture li |
| 2/11/2016 | Carl Chidlow | Taxi | \$30.13 | Uber; Home to airport |
| 2/12/2016 | Michael Merola | Client travel | \$18.91 | Air Canada |
| 2/12/2016 | Michael Merola | Client travel | \$18.91 | Air Canada |
| 2/12/2016 | Michael Merola | Taxi | \$48.87 | Airport Taxi-Limo, Mississauga |
| 2/12/2016 | Michael Merola | Meals & Entertainment | \$153.01 | Cactus Club First, Toronto |
| 2/12/2016 | Michael Merola | Taxi | \$50.00 | From airport (DCA Reagan) |
| 2/12/2016 | Carl Chidlow | Meals & Entertainment | \$9.42 | Apropos, Mississauga Ca |
| 2/16/2016 | Carl Chidlow | Meals & Entertainment | \$6.20 | Air Canada Onboard |
| Total | | | \$5,923.01 | |

Attachment 3

Response to Question 15 (d): Political Contributions
Winning Strategies Washington

Contributions by Carl Chidlow:

| DATE | RECIPIENT | AMOUNT |
|------------|----------------------------|------------|
| 09/29/2015 | Corrine Brown for Congress | \$250.00 |
| 10/28/2015 | Martin Heinrich for Senate | \$500.00 |
| 11/03/2015 | Merkley for Senate | \$250.00 |
| 10/21/2015 | People for Patty Murray | \$1,000.00 |
| 10/30/2015 | Democrats Win Seats | \$250.00 |
| 02/18/2016 | Himes for Congress | \$1,000.00 |

Contributions from Chelsey Penrod Hickman:

| DATE | RECIPIENT | AMOUNT |
|------------|-------------------------------------|----------|
| 11/18/2015 | Kay Granger Campaign Fund (in-kind) | \$200.00 |
| 11/25/2015 | Kay Granger Campaign Fund | \$500.00 |
| 02/03/2016 | John Carter for Congress | \$250.00 |

Contributions from Michael Merola:

| DATE | RECIPIENT | AMOUNT |
|------------|-----------------------------------|------------|
| 09/15/2015 | Winning Strategies Washington PAC | \$1,000.00 |
| 09/15/2015 | Barve for Congress | \$100.00 |
| 09/15/2015 | Friends of Mike McMenamin | \$100.00 |
| 09/24/2015 | DSCC | \$1,000.00 |
| 10/02/2015 | Donald M Payne Jr For Congress | \$1,000.00 |
| 10/21/2015 | People for Patty Murray | \$2,000.00 |
| 11/17/2015 | Pallone for Congress | \$2,684.51 |
| 11/17/2015 | Pallone for Congress (in-kind) | \$16.49 |
| 12/08/2015 | Winning Strategies Washington PAC | \$500.00 |
| 12/17/2015 | Jerry Green for Assembly | \$500.00 |
| 12/17/2015 | Donald Norcross for Congress | \$500.00 |
| 01/12/2016 | Josh Shapiro for Attorney General | \$1,000.00 |
| 01/13/2016 | DCCC | \$500.00 |
| 02/10/2016 | Hillary for America | \$1,000.00 |
| 02/17/2016 | Himes for Congress | \$1,000.00 |
| 02/17/2016 | Himes for Congress (in-kind) | \$100.00 |
| 2/23/2016 | Hillary for America | \$1,000.00 |

Contributions from Donna Mullins:

| DATE | RECIPIENT | AMOUNT |
|------------|-----------------------------------|---------|
| 09/25/2015 | Winning Strategies Washington PAC | \$2,500 |
| 12/12/2015 | Wenstrup for Congress | \$500 |
| 12/16/2015 | Friends of Chris Smith | \$500 |

Contributions from Robert Zucker:

| DATE | RECIPIENT | AMOUNT |
|------------|-----------------------------------|---------|
| 10/21/2015 | People for Patty Murray | \$1,000 |
| 11/17/2015 | Pallone for Congress | \$1,000 |
| 11/10/2015 | Menendez for Senate | \$500 |
| 01/13/2016 | DCCC | \$500 |
| 01/29/2016 | Winning Strategies Washington PAC | \$1,500 |
| 02/23/2016 | Hillary for America | \$1,000 |

Contributions from Winning Strategies Washington PAC:

| DATE | RECIPIENT | AMOUNT |
|------------|---------------------------|---------|
| 10/21/2015 | People for Patty Murray | \$2,000 |
| 11/17/2015 | Pallone for Congress | \$1,000 |
| 11/17/2015 | Kay Granger Campaign Fund | \$1,000 |
| 02/16/2016 | Himes for Congress | \$1,000 |